# **HOW TO GET YOUR MCLE CREDITS**

# Construction Counseling - Pulling Together for a Winning Strategy, ABA Forum on the Construction Industry 2012 Fall Meeting

October 18-19, 2012 ABA Course ID# 10001

The American Bar Association (ABA) has requested continuing legal education (CLE) accreditation for this program in most states that require CLE. Each state has its own rules and regulations on CLE. This program may not receive credit in some states. In addition, the category of credit or the number of CLE credit hours may vary from state to state. Therefore, check with your state CLE regulator for confirmation of approval, the category of credit approved and to verify the number of CLE credit hours approved.

#### **Uniform Certificate of Attendance**

A uniform certificate of attendance is required for CLE credit. Complete the lower portion of the certificate including your membership, registration or Supreme Court identification number. Complete a certificate for each state in which you are required to report. Please refer to the top paragraph of the certificate for individual state filing instructions and be sure to keep a copy of the certificate for your records. Do not return your certificate to the ABA.

# **Program Evaluation Form**

If you were provided a hard copy program evaluation form, please complete it and return it to the ABA program registration desk before you leave. Otherwise, please complete the online program evaluation at your earliest convenience. Thank you for your input and comments.

### **Louisiana Attorneys**

Louisiana attorneys must complete the State Bar of Louisiana Course Attendance Form to report attendance at a program only when the program is held in Louisiana. Follow the instructions on the form and return the completed form to the ABA program registration desk before you leave so that the ABA may report your credits.

For programs held in states other than Louisiana, Louisiana attorneys must use a uniform certificate of attendance form. Please refer to the "Uniform Certificate of Attendance" section (above) for instructions concerning the form.

#### Pennsylvania Attorneys

Pennsylvania attorneys must complete the Pennsylvania CLE Credit Request form to report attendance at any program. Follow the instructions on the form to complete it. Do not return the form to the ABA program registration desk.

# **Texas Attorneys**

Texas attorneys must complete the State Bar of Texas CLE Course Attendance Form to report attendance at any program. Follow the instructions on the form and return the completed form to the registration desk before you leave so that the ABA may report your credits. If you are reporting your CLE credits online, you may contact the ABA approximately 4 - 6 weeks after this program to obtain the Texas Course ID# assigned to this program.

Questions? Please visit http://americanbar.org/mcle for more information.

(ABA Staff: Copy this page onto the last page of the Uniform Certificate of Attendance. This form is NOT for New York-licensed attorneys.)

